

Hermitage House Youth Services Employment Application

Equal access to programs, services, and employment is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the Human Resources Department.

Personal Information

Last Name, First Name, Middle

Social Security #

E-mail Address

Cell Phone #

Street Address

City, State, Zip Code

Referral Source (How did you hear about us?)

Position(s) applied for:

Date of Application

Are you legally eligible for employment in this country?

Date available for work

Type of Employment desired:

Full-Time

Part-Time

Driving is required in the position(s) for which you are applying. You must have a valid driver's license.

Driver's License number

State of Licensing

Answering "yes" to the following question does not constitute an automatic bar to employment. Factors such as date of offense, seriousness, nature of the violation, rehabilitation, and the position applied for will be taken into account.

Have you ever pled "guilty" or "no contest" to, or been convicted of, a crime?

If yes, please provide date(s) and details.

Employment History

Employer

Telephone #

Street Address

City, State, Zip Code

Start Date

End Date

Job Title

Immediate Supervisor and Title

May we contact for reference?

Employer

Telephone #

Street Address

City, State, Zip Code

Start Date

End Date

Job Title

Immediate Supervisor and Title

May we contact for reference?

Education

High School

Years
Completed

Completed:

Diploma

GED

College / University

Years
Completed

Completed:

Major / Minor

Degree

Certification

College / University

Years
Completed

Completed

Major / Minor

Degree

Certification

References (No Relatives)

Name Relationship? Email Address

Street Address City, State, Zip Code

Name Relationship? Email Address

Street Address City, State, Zip Code

Name Relationship? Email Address

Street Address City, State, Zip Code

APPLICANT STATEMENT:

I certify that all information I have provided in order to apply for and secure work with this employer is true, complete, and correct.

I also understand that, if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

I understand that any information provided by me, if found to be false, incomplete, or misrepresented in any respect, will be sufficient cause to (1) eliminate me from further consideration for employment or (2) may result in my immediate discharge from the employer's service whenever it is discovered.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT

I certify that I have read, fully understand, and accept all terms of the foregoing Applicant Statement.

Signature of Applicant

Date